

Familiarization Programs for Independent Directors of the company

No of familiarization programs & hours spent by the Independent Directors in such programs			
Financial Year	Name of Independent Director		
	Vikas Agarwal	Ravishankar Subramanian Padi	Sushil Kumar Jain
2014 - 15		1 program / 2 hrs	1 program / 2 hrs
2015 -16	1 program / 2 hrs	1 program / 2 hrs	1 program / 2 hrs
2016 -17	1 program / 2 hrs	1 program / 2 hrs	1 program / 2 hrs
2017 -18	1 program / 2 hrs	1 program / 2 hrs	1 program / 2 hrs
2018 -19	1 program / 2 hrs	1 program / 2 hrs	1 program / 2 hrs
2019 - 20	1 program / 2 hrs	1 program / 2 hrs	1 program / 2 hrs
Cumulative till Mar-31- 2020	5 program / 10 hrs	6 program / 12 hrs	6 program / 12 hrs

The Company Secretary briefed the Independent Directors about their duties & roles and familiarized with the following -

- Business model of the company & its Nature of Industry
- External factor affecting the business of the company
- Laws governing the business and functioning of the company
- Organization chart & hierarchy
- Introduction to Management, the Board of Director & other KMPs
- Policies of the Company including Nomination & Remuneration Policy, Vigil mechanism & Whistle blower Policy,
- Litigation & other misc. matters
- Membership of the ID in various committees & their functions
- Code of Conduct of the Board of Directors
- Schedule IV of the Companies Act, 2013 & amendments taken place thereof