

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN : L34300DL1991PLC044365

E-4,5,6, Sector-11, Noida 201301, U.P., India.

Tel: +91 120 2520977, 2526518, 2526519 Fax: +91 120 2523791

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

September 26, 2019

To
The Secretary
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001

Ref: Scrip Code – 523519

Sub: Disclosure under regulation 44(3) of the SEBI (Listing Obligations and Disclosure) Requirements, Regulations, 2015 regarding results of voting at Annual General Meeting of the company held on 25.09.2019

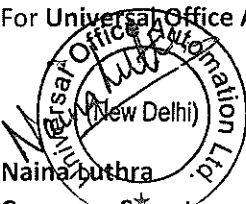
Dear Sirs,

The details of voting results of the Twenty Seventh Annual General Meeting of the company held on Wednesday the September 25, 2019 are enclosed in the prescribed format under Reg. 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. The same is being uploaded on the website of the company.

Further, the scrutinizer report on the aforesaid voting at the 27th Annual General Meeting of the company is being enclosed herewith.

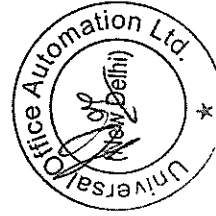
Thanking you,

For Universal Office Automation Limited

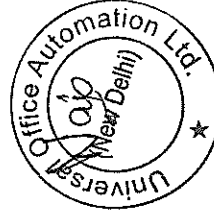

Naina Buthra
Company Secretary

Encl: as above

Adoption of Audited Financial Statements of the company for the year ended March 31, 2019 together with the Reports of the Board of Directors & Auditors thereon									
Category	Mode of voting	No of shares	No of votes polled	%age of votes polled 3 = $[(2/1) * 100]$	No of votes in favour	No of votes against	%age of votes polled in favour 6 = $[(4/2) * 100]$	% age of votes pollied against 7 = $[(5/2) * 100]$	Resolution No.
									1
PROMOTERS AND PROMOTERS GROUP	E-Voting	9487751	8784270	92.59	8784270	0	100	0	
	Poll	9487751	0	0	0	0	0	0	
	total	9487751	8784270	92.59	8784270	0	100	0	
PUBLIC - INSTITUTIONS	E-Voting	67014	0	0	0	0	0	0	
	Poll	67014	0	0	0	0	0	0	
	total	67014	0	0	0	0	0	0	
PUBLIC - NON- INSTITUTIONS	E-Voting	5097671	3496	0.07	3496	0	100	0	
	Poll	5097671	451	0.01	451	0	100	0	
	total	5097921	3947	0.08	3947	0	100	0	
TOTAL		14652686	8788217	59.98	8788217	0	100	0	



		Resolution No. 2		Required		Ordinary		
		Whether postal ballot applicable		No		No		
		Whether Promoters/Promoters Group are interested in the Agenda /Resolution		No		No		
		Re: appointment of Ms. Rita Gupta (00899240), Director retiring by rotation						
Category	Mode of voting	No of shares	No of votes polled	%age of votes polled 3 = $[(2/1)*100]$	No of votes in favour	No of votes against	%age of votes polled in favour 6 = $[(4/2)*100]$	% age of votes polled against 7 = $[(5/2)*100]$
PROMOTERS AND PROMOTERS GROUP	E-Voting	9487751	8784270	92.59	8784270	0	100	0
	Poll	9487751	0	0	0	0	0	0
	total	9487751	8784270	92.59	8784270	0	100	0
PUBLIC - INSTITUTIONS	E-Voting	67014	0	0	0	0	0	0
	Poll	67014	0	0	0	0	0	0
	total	67014	0	0	0	0	0	0
PUBLIC - NON- INSTITUTIONS	E-Voting	5097671	3496	0.07	3496	0	100	0
	Poll	5097671	451	0.01	451	0	100	0
	total	5097921	3947	0.08	3947	0	100	0
TOTAL		14652686	8788217	59.98	8788217	0	100	0



Resolution No. 3

Special

Whether postal ballot applicable

Whether Promoters/Promoters Group are interested in the Agenda /Resolution

Whether Promoters/Promoters Group are interested in the Agenda /Resolution

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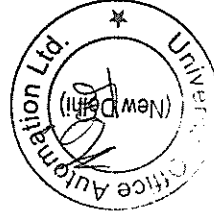
Whether Promoters/Promoters Group are interested in the Agenda /Resolution

Whether Promoters/Promoters Group are interested in the Agenda /Resolution

Whether Promoters/Promoters Group are interested in the Agenda /Resolution

Re-appointment Mr. Ravishankar Subramanian (DIN/00016364) as an Independent Director for a term of five years

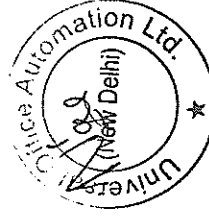
Category	Mode of voting	No of shares	No of votes polled	%age of votes polled 3 = [(2/1)*100]	No of votes in favour	No of votes against	%age of votes polled in favour 6 = [(4/2)*100]	% age of votes pollied against 7 = [(5/2)*100]
PROMOTERS AND PROMOTERS GROUP	E-Voting	9487751	8784270	92.59	4	5	100	0
	Poll	9487751	0	0	0	0	0	0
	total	9487751	8784270	92.59	8784270	5	100	0
PUBLIC - INSTITUTIONS	E-Voting	67014	0	0	0	0	0	0
	Poll	67014	0	0	0	0	0	0
	total	67014	0	0	0	0	0	0
PUBLIC - NON- INSTITUTIONS	E-Voting	5097671	3496	0.07	3496	0	100	0
	Poll	5097671	451	0.01	451	0	100	0
	total	5097921	3947	0.08	3947	0	100	0
TOTAL		14652686	8788217	59.98	8788217	0	100	0

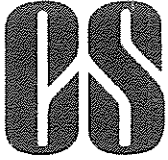


Re-appointment Mr. Sushil Kumar Jain (DIN 00022573) as an Independent Director for a term of five years										
Category	Mode of voting	No of shares	No of votes polled	%age of votes polled 3 = $[(2/1)*100]$	No of votes in favour	No of votes against	%age of votes polled in favour 6 = $[(4/2)*100]$	% age of votes poilled against 7 = $[(5/2)*100]$	Resolution No.	Special
									Whether Promoters/Promoters Group are interested in the Agenda /Resolution	Whether postal ballot applicable
PROMOTERS AND PROMOTERS GROUP	E-Voting	9487751	8784270	92.59	4	5	100	100	4	No
	Poll	9487751	0	0	0	0	0	0		No
	total	9487751	8784270	92.59	8784270	0	100	100		No
PUBLIC - INSTITUTIONS	E-Voting	67014	0	0	0	0	0	0		
	Poll	67014	0	0	0	0	0	0		
	total	67014	0	0	0	0	0	0		
PUBLIC - NON- INSTITUTIONS	E-Voting	5097671	3496	0.07	3496	0	100	100		
	Poll	5097671	451	0.01	451	0	100	100		
	total	5097921	3947	0.08	3947	0	100	100		
TOTAL		14652686	8788217	59.98	8788217	0	100	100		



		Resolution No. 5		Required		Whether postal ballot applicable		Whether Promoters/Promoters Group are interested in the Agenda /Resolution		Whether Promoters/Promoters Group are interested in the Agenda /Resolution		Whether Promoters/Promoters Group are interested in the Agenda /Resolution	
				Ordinary		No		No		No		No	
Approval of appointment of Mr. Sunil Kumar Shrivastava (DIN 00259961) as Managing Director of the Company													
Category	Mode of voting	No of shares	No of votes polled	%age of votes polled	No of votes in favour	No of votes against	%age of votes polled in favour	%age of votes polled against	No of votes in favour	No of votes against	%age of votes polled in favour	%age of votes polled against	7 = [(5/2)*100]
		1	2	3= [(2/1)*100]	4	5	6 = [(4/2)*100]						
PROMOTERS AND PROMOTERS GROUP	E-Voting	9487751	8784270	92.59	8784270	0	100						0
	Poll	9487751	0	0	0	0	0						0
	total	9487751	8784270	92.59	8784270	0	100						0
PUBLIC - INSTITUTIONS	E-Voting	67014	0	0	0	0	0						0
	Poll	67014	0	0	0	0	0						0
	total	67014	0	0	0	0	0						0
PUBLIC - NON- INSTITUTIONS	E-Voting	5097671	3496	0.07	3496	0	100						0
	Poll	5097671	451	0.01	451	0	100						0
	total	5097921	3947	0.08	3947	0	100						0
TOTAL		14652686	8788217	59.98	8788217	0	100						0





Rana & Associates
Company Secretaries

H. No. 1183, Opp. Palam Apartments, Bijwasan, New Delhi-110061;
Cell: 9891371429; FRN – S2019DE693800

UDIN: F010333A000015459

FORM NO MGT-13
Consolidated Scrutinizer's Report

(Pursuant to Section 109 of the Companies Act 2013 and Rule 21(2) of the Companies (Management and Administration) Rules 2014 as amended and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India)

To,

The Chairman
Universal Office Automation Limited

Sub: Consolidated Scrutinizer's Report for remote e-voting and physical poll at the venue of 27th Annual General Meeting (AGM) of the Equity Shareholders of UNIVERSAL OFFICE AUTOMATION LIMITED held on Wednesday, 25th day of September 2019 at Lok Kala Manch, 20 Institutional Area, Lodhi Road, New Delhi-110003.

Dear Sir,

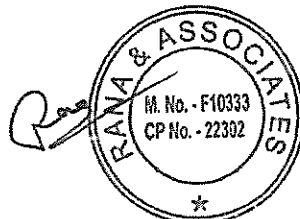
I, Nishant Rana, Practicing Company Secretary and proprietor of Rana & Associates having office at H. No. 1183, Bijwasan, New Delhi-110061, has been appointed as Scrutinizer of UNIVERSAL OFFICE AUTOMATION LIMITED ("The Company") for the purpose of the e-voting and physical poll process taken on the below mentioned resolution(s) at the meeting of the equity shareholders held on 25th September, 2019 at 3:30 P.M. at Lok Kala Manch, 20 Institutional Area, Lodhi Road, New Delhi-110003, in accordance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 21(2) of Companies (Management and Administration) Rules, 2014, as amended and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India submit my report as under:

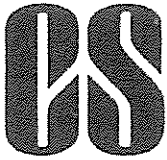
Management Responsibility:

The management of the Company is responsible to ensure compliance with the requirements of the Act, Rules and Secretarial Standard relating to Remote e-voting and Poll at the 27th AGM on the resolutions stated in the Notice calling 27th AGM of the Company.

Scrutinizer's Responsibility:

My responsibility as a Scrutinizer is to ensure that the voting process was conducted in a fair and transparent manner and to submit a Consolidated Scrutinizer's Report of the votes cast "in favour" or "against" the resolutions stated in the Notice, based on the reports generated from the electronic voting system provided by National Securities Depository Ltd ("NSDL"), the agency engaged by the Company to provide facility to the members to cast their votes either by way of Remote e-voting and physical voting at the venue of AGM.





Rana & Associates
Company Secretaries

H. No. 1183, Opp. Palam Apartments, Bijwasan, New Delhi-110061;
Cell: 9891371429; FRN – S2019DE693800

Further to above, I submit my report as under:

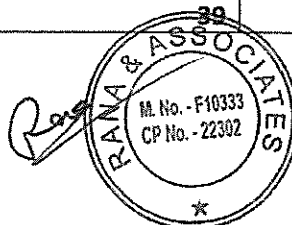
1. The Remote e-voting period commenced at 9:00 AM on Sunday, 22nd September 2019 and concluded at 5:00 PM on Tuesday, 24th September 2019.
2. At the venue of the 27th AGM post discussions on matters included in the Notice, the Chairman announced that the members (including proxies) present at the AGM and who have not casted their vote by Remote e-voting, can exercise their voting rights by physical poll/ballot. Ballot Paper/Poll Paper were made available at the venue of the AGM & were distributed to the shareholders.
3. At the Annual General Meeting, one ballot box was kept for polling and the same was locked in my presence with due identification marks placed by me.
4. The locked ballot box was subsequently opened by me in presence of two witnesses who were not employee(s) of the Company and poll papers were diligently scrutinized. The poll papers were reconciled/verified with the records maintained by the Company/ Registrar and Transfer Agent of the Company and the authorisations lodged with the Company.
5. The Poll papers which were incomplete and / or otherwise found defective were treated as invalid and has been kept separately.
6. The e-voting results with details of equity shareholders who have voted in favour of the resolutions or against the resolutions and those who have abstained from the voting, if any, were downloaded from the website of National Securities Depository Ltd i.e. www.nsdl.evotingindia.com
7. The Consolidated results of the E-voting and poll are as under:

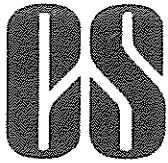
ITEM No. 1

To receive, consider and adopt the Financial Statements of the Company for the year ended 31st March, 2019 including the Audited Balance Sheet as at 31st March, 2019, the Statement of Profit & Loss for the year ended on that date together with the Reports of the Board of Directors and Auditors thereon:

i. Voted in favour of the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	22	87,87,766	99.99
Physical Voting	17	451	0.01
Total	39	87,88,217	100.00





Rana & Associates

Company Secretaries

H. No. 1183, Opp. Palam Apartments, Bijwasan, New Delhi-110061;
Cell: 9891371429; FRN – S2019DE693800

ii. Voted Against the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	NIL	NIL	NIL
Physical Voting	NIL	NIL	NIL
Total	NIL	NIL	NIL

iii. Invalid Votes:

Mode of Voting	Number of Members Voted	Number of Vote Cast by them
E-voting	NIL	NIL
Physical Voting	02	51
Total	02	51

ITEM No. 2

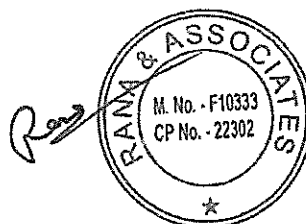
To appoint a Director in place of Ms Rita Gupta (DIN 00899240), who retires by rotation and being eligible has offered for re-appointment:

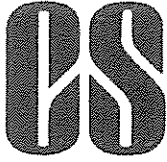
i. Voted in favour of the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	22	87,87,766	99.99
Physical Voting	17	451	0.01
Total	39	87,88,217	100.00

ii. Voted Against the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	NIL	NIL	NIL
Physical Voting	NIL	NIL	NIL
Total	NIL	NIL	NIL





Rana & Associates
Company Secretaries

H. No. 1183, Opp. Palam Apartments, Bijwasan, New Delhi-110061;
Cell: 9891371429; FRN – S2019DE693800

iii. **Invalid Votes:**

Mode of Voting	Number of Members Voted	Number of Vote Cast by them
E-voting	NIL	NIL
Physical Voting	02	51
Total	02	51

ITEM No. 3

To re-appoint Mr Ravishankar Subramanian Padi (DIN 00016364) as an Independent Director:

i. **Voted in favour of the Resolution:**

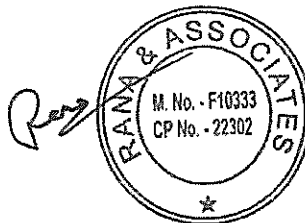
Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	22	87,87,766	99.99
Physical Voting	17	451	0.01
Total	39	87,88,217	100.00

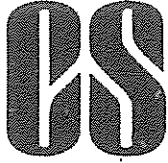
ii. **Voted Against the Resolution:**

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	NIL	NIL	NIL
Physical Voting	NIL	NIL	NIL
Total	NIL	NIL	NIL

iii. **Invalid Votes:**

Mode of Voting	Number of Members Voted	Number of Vote Cast by them
E-voting	NIL	NIL
Physical Voting	02	51
Total	02	51





Rana & Associates

Company Secretaries

H. No. 1183, Opp. Palam Apartments, Bijwasan, New Delhi-110061;
Cell: 9891371429; FRN – S2019DE693800

ITEM No. 4

To re-appoint Mr Sushil Kumar Jain (DIN 00022573) as an Independent Director:

i. Voted in favour of the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	22	87,87,766	99.99
Physical Voting	17	451	0.01
Total	39	87,88,217	100.00

ii. Voted Against the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	NIL	NIL	NIL
Physical Voting	NIL	NIL	NIL
Total	NIL	NIL	NIL

iii. Invalid Votes:

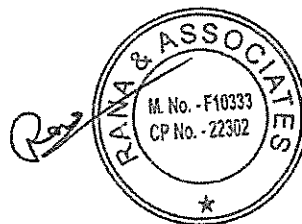
Mode of Voting	Number of Members Voted	Number of Vote Cast by them
E-voting	NIL	NIL
Physical Voting	02	51
Total	02	51

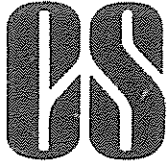
ITEM No. 5

To approve the appointment of Mr Sunil Kumar Shrivastava (DIN 00259961) as Managing Director:

i. Voted in favour of the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	22	87,87,766	99.99
Physical Voting	17	451	0.01
Total	39	87,88,217	100.00





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Cell: 9891371429; FRN – S2019DE693800

ii. Voted Against the Resolution:

Mode of Voting	Number of Members voted	Number of Vote Cast by them	% of total number of valid votes cast
E-voting	NIL	NIL	NIL
Physical Voting	NIL	NIL	NIL
Total	NIL	NIL	NIL

iii. Invalid Votes:

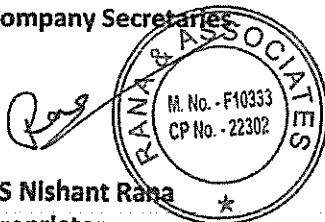
Mode of Voting	Number of Members Voted	Number of Vote Cast by them
E-voting	NIL	NIL
Physical Voting	02	51
Total	02	51

Based on the foregoing, all the resolutions as stated in the Notice of the 27th AGM of the Company were passed with the requisite majority on the date of the 27th AGM i.e., 25th September, 2019.

The electronic data and all other relevant records relating to the Voting through Electronic means and the poll paper and all other relevant records were sealed and handed over to the Company Secretary authorised by the board for safe keeping.

Thanking You

For Rana & Associates
Company Secretaries



CS Nishant Rana
Proprietor

M. No. F10333
CP No. 22302

Date: 26-Sep-2019
Place: New Delhi