

UNIVERSAL OFFICE AUTOMATION LIMITED

CIN : L34300DL1991PLC044365

E-4,5,6, Sector-11, Noida 201301, U.P., India.

Tel: +91120 2520977, 2526518, 2526519 Fax: +91 120 2523791

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India.

January 27, 2017

TO,

The Secretary,
Bombay Stock Exchange Limited – Mumbai
Phiroz Jeejeebhoy Towers
Dalal Street, Fort
Mumbai-400 001

Re: Universal Office Automation Limited: Scrip Code: 523519

Sub: Notice for Board Meeting for Un- Audited results for the Quarter ended December 31, 2016 under Regulation 29 read with Regulation 47 of the SEBI (LODR) Regulation 2015

Dear Sirs,

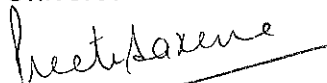
In compliance to Regulation 29 read with Regulation 47 of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 Notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Thursday, 9th February, 2017 at 12:30 P.M. at the corporate office , E-4, 5,6 Sector 11, Noida – 201031 (U.P.)to consider the un-audited results of the Company for the quarter and Half Year ended 30th September, 2016.

This intimation is also available on the website of the Company at www.uniofficeautomation.com and may also be accessed on the Stock Exchange website at <http://www.bseindia.com>.

Further in terms of “Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading” for dealing in securities of the company and Pursuant to this, the Company has decided that the close period (i.e. closure of trading window) would commence from 6.00 p.m. on 2nd February, 2017 and end 48 hours after the results are made public on 9th February, 2017.

Kindly take note of the same.

With Kind regards
For Universal Office Automation Limited



Preeti Saxena
Company Secretary