

UNIVERSAL OFFICE AUTOMATION LIMITED**Regd. Office :** 806, Siddharth, 96, Nehru Place, New Delhi - 110019**CIN:** L34300DL1991PLC044365, **Website:** uniofficeautomation.com**NOTICE**

In compliance to Regulation 29 read with Regulation 47 of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Tuesday, 12th November, 2019 at 3.30 p.m. inter alia to consider the un-audited results of the Company for the quarter & half year ended on 30.09.2019.

This intimation is also available on the website of the Company at www.uniofficeautomation.com and may also be accessed on the Stock Exchange website at <http://www.bseindia.com>.

Further the Board has decided that the trade close period (i.e. closure of trading window) would commence from 6.00 p.m. on 07.11.2019 and end on 48 hours after the results are made public i.e. 14.11.2019.

For Universal Office Automation Ltd.**Sd/-****Naina Luthra****Company Secretary****Date : October 28, 2019****Place : Noida**