

UNIVERSAL OFFICE AUTOMATION LIMITED

Regd. Office : 806, Siddharth, 96, Nehru Place, New Delhi - 110019
CIN: L34300DL1991PLC044365, **Website :** uniofficeautomation.com

NOTICE

In compliance of Regulation 29 read with Regulation 47 of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Thursday, 13th August, 2020 at 3.30 p.m. to consider the un-audited results of the Company for the quarter ended on June 30, 2020.

This intimation is also available on the website of the Company at www.uniofficeautomation.com and may also be accessed on the Stock Exchange website at <http://www.bseindia.com>.

Further in terms of 'Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading' for dealing in securities of the company, the Company has decided that the trade close period (i.e. closure of trading window) would commence from 6.00 p.m. on 13-08-2020 and end 48 hours after the results are made public on 17-08-2020.

For Universal Office Automation Ltd,
Sd/-

Date : 07.08.2020
Place : Noida

Naina Luthra
Company Secretary

8cm X 5cm