

UNIVERSAL OFFICE AUTOMATION LIMITED

Regd. Office : 806, Siddharth, 96, Nehru Place, New Delhi - 110019
CIN: L34300DL1991PLC044365, **Website :** uniofficeautomation.com

NOTICE

In compliance of Regulation 29 read with Regulation 47 of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Wednesday, 24th June, 2020 at 3.30 p.m. inter alia to consider the Audited results of the Company for the Quarter & Year ended on March 31st, 2020.

This intimation is also available on the website of the Company at www.uniofficeautomation.com and may also be accessed on the Stock Exchange website at <http://www.bseindia.com>.

Further in terms of 'Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading' for dealing in securities of the company, the trade close period (i.e. closure of trading window) commenced from 6.00 p.m. on 01-04-2020 and shall end 48 hours after the results are made public i.e. on 26-06-2020.

For Universal Office Automation Ltd.
Sd/-

Date : June 16, 2020
Place : New Delhi

Naina Luthra
Company Secretary

8cm X 5cm