

UNIVERSAL OFFICE AUTOMATION LIMITED
CIN: L34300DL1991PLC044365
806, Siddharth, 96, Nehru Place, New Delhi – 110019
website: uniofficeautomation.com

In compliance to Regulation 29 read with Regulation 47 of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015 notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held on Wednesday, 09^h June, 2021 at 3.30 p.m. inter alia to consider the Audited results of the Company for the Quarter & Year ended on March 31st, 2021.

This intimation is also available on the website of the Company at www.uniofficeautomation.com and may also be accessed on the Stock Exchange website at <http://www.bseindia.com>.

Further in terms of 'Minimum Standards for Code of Conduct to Regulate, Monitor and Report Trading' for dealing in securities of the company, the Company the trade closure period (i.e. closure of trading window) commenced from 6.00 p.m. on 01-04-2021 and shall end 48 hours after the results are made public i.e. on 09-06-2021.

For Universal Office Automation Limited

May 31, 2021
New Delhi

Sd/-
Naina Luthra
Company Secretary